



VALIANT CROSS  
ACADEMY

## Transcript Request Form

301 Dexter Avenue Montgomery, Alabama 36104

Instructions to parents/guardians: Please complete this form, including signatures on the bottom portion, and have it delivered to the guidance office at the scholar's current school.

**Scholar's Name** \_\_\_\_\_

(First, Middle and Last)

TO THE GUIDANCE OFFICE at the scholar's current school:

The above-named scholar has applied for admission to Valiant Cross Academy. At his parent's/ guardian's request (by the signature below), please send copies of the following material to the office at the address at the top of this form.

1. Academic transcripts (indicating courses, final grades and an explanation of the school's grading system)
2. Complete discipline records
3. Standardized test data
4. Documentation related to placement in any gifted or honors programs, or placement in any special education or resource programs (including but not limited to an IEP, 504 Plan, or psychological report) We do not accept or follow IEP's. If your scholar had one, it is imperative we are made aware of it.
5. Health and immunization records

Release Statement:

I hereby request that \_\_\_\_\_ (Name of Current School) release the materials listed above to the Office of Valiant Cross Academy.

Signature of the student's parent(s) or guardian(s):

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_